

**THE LIONS BAY COMMUNITY SCHOLARSHIP AND AWARDS FOUNDATION
Rules and Regulations Concerning Awards, 2017**

Note: Rules and Regulations applicable to Scholarship eligibility and the Adjudication process.

The Board appreciates that individual students have particular talents and skills, and will consider recognition of Lions Bay graduating students for a Scholarship or a Special Talent Award (see 2(b)) to the extent that resources permit.

1 (i) The Directors of the Foundation will appoint a Scholarship/Awards Adjudication Panel of three members from among the members of the Foundation. The Chair of the Foundation may not be appointed to the Adjudication Panel. The Adjudication Panel will select its own Chair, and may consult with a representative of the West Vancouver Education Foundation as a non-voting member of the Panel.

(ii) A member of the Foundation who has an immediate family member as a candidate for any of the Lions Bay Scholarships may not serve on the Adjudication Panel.

(iii) To protect the Privacy of Applicants and supporting documentation, the Adjudication Panel will maintain in confidence the names and supporting documents of all Applicants, and their evaluations of the merits of the candidates. The announcement of the winner will be made by the Chair of the Board of Directors. The Chair of the Adjudication Panel will hold all relevant materials in a secure place until safe disposal is authorized.

2(a) To be eligible for an LBCSF Scholarship, a candidate:

- (i) must be enrolled in Grade 12 at a B.C. Senior Secondary School (Independent and Private Schools included).**
- (ii) must have resided in Lions Bay at least for the Grade 12 year and must be a current resident.**
- (iii) must intend to pursue post-secondary education at an accredited institution acceptable to the Canada Revenue Agency as an approved donee.**
- (iv) may not accept a Curly Stewart Lions Bay Memorial Scholarship, where evaluation criteria are similar**

2(b) To be eligible for a Special Talent Award, a candidate must be nominated, together with supporting documentation, by her/his School or by a Nominator on behalf of the candidate.

3 (i) The amount of the Scholarship will be a minimum of \$500, or as determined from time to time by the Board of Directors.

(ii) The Scholarships will be awarded to qualifying candidates when proof of registration at an approved post-secondary institution is presented to the Foundation. Registration at the post-secondary institution must occur within 18 months of the date of secondary school graduation for the award to be claimed.

4 The Adjudication Panel will recommend the Scholarship recipients to the Board, based on a consideration and evaluation of any of the following criteria (not listed in rank order):

Achievement in:

- (i) Academic subjects.**
- (ii) Fine Arts.**
- (iii) Technical/trade related subjects**
- (iv) Community participation and contributions.**
- (v) Extra-curricular School activities.**
- (vi) Leadership.**
- (vii) Resilience under adversity.**

And a consideration of: (viii) Relative financial need or benefit.

5 Applications for a Scholarship may be submitted to the Foundation:

- (i) Directly by the student candidate, or**
- (ii) By a Nominator on behalf of a student, with his/her consent.**

6 The candidate or the Nominator must submit, or arrange the submission of the following documents, which will be held in confidence by the Chair of the Adjudication Panel. Incomplete applications will not be considered:

- (i) A completed Application Form.**
- (ii) A confidential sealed letter, based on the criteria used by the Adjudication Panel, from a school teacher who is well informed of the candidate's ability, achievements, character, leadership qualities, and participation in school activities, and, if applicable, resilience and ability to overcome personal hardship.**
- (iii) A confidential sealed letter from a member of the Lions Bay community attesting to the candidate's leadership abilities and contributions to the community, and, if applicable, resilience and ability to overcome personal hardship.**
- (iv) Copies of the final Grade 11 transcript and the most current Grade 12 Report Card.**
- (v) A resume, prepared by the candidate, of work experience (paid and/or volunteer), school activities, community involvement (Lions Bay or otherwise), and special training and interests.**
- (vi) A written or typed essay (300-500 words) entitled "My Interests, Plans and Goals," including an outline or details of your post-secondary aspirations.**
- (vii) If applicable, a letter from a Nominator.**



SCHOLARSHIPS FOR LIONS BAY GRADE 12 STUDENTS

SCHOLARSHIP APPLICATION FORM FOR 2017

**THE LIONS BAY COMMUNITY SCHOLARSHIP
THE CURLY STEWART MEMORIAL SCHOLARSHIP**

If you are a Lions Bay Grade 12 student intending to pursue post secondary education, you are invited to apply for consideration for a Scholarship available in the Village under the aegis of the Curly Stewart Memorial Trust Fund or the Lions Bay Community Scholarship Foundation (LBCSF).

Please obtain and read carefully the Rules and Regulations pertaining to these Scholarships. Note that you may normally hold only one of these Village Scholarships. The Application Form and the Rules and Regulations pertaining to the LBCSF may be obtained from your School Counselor or from the Village Office in Lions Bay, or from L. K. Peterson (lpeterso@sfu.ca), Chair of the LBCSF. The Rules and Regulations pertaining to the Curly Stewart Memorial Trust Fund Award may be downloaded from the Village website (www.lionsbay.ca) or obtained from your school Counselor or from the Village Office. For further information, you may contact lpeterso@sfu.ca.

Scholarship Application Form

Name of student (please print): _____
Last name given name(s)

Street Address: _____ PO Box Number _____

Telephone: _____ Birth date: _____

If applicable, name and address of Nominator (LBCSF applications only)

Student's present School and Address: _____

Documents enclosed (see Rule and Regulations): _____

Student signature: _____ **Date of Application:** _____

DEADLINE FOR RECEIPT OF APPLICATIONS IS MAY 1, 2017

Submit only one set of documents with your application on or before the deadline to:

**SCHOLARSHIP APPLICATION
VILLAGE OF LIONS BAY OFFICE
400 CENTRE ROAD
LIONS BAY, BC,
V0N 2E0**

The BRENDA BROUGHTON SCHOLARSHIP ~ 2017
To be Awarded
To a Graduating Student Residing in the Village of Lions Bay
for
Leadership, Citizenship and Scholarship

The Brenda Broughton Scholarship was first awarded in 2015 to a graduating student who is residing in the Village of Lions Bay, and who has been involved in *Leadership, Citizenship and Scholarship*.

Leadership and Citizenship attributes will include *Community Involvement and Engagement* within the Village of Lions Bay.

Activities may include community involvement in many areas, including :

- Library
- Events Committee
- Community Meetings
- Community Project
 - For example, Community Clean Up Squad
 - Art, Beautification, Organizing, etc.
- Trail Building
- Garden Planting/Weeding
- Neighbourhood project
- Children's Programming
- Sport or Events for peers or other community members
- Lions Bay Style 'Candy Striping' ~ helping a Lions Bay Senior
- Building Village Spirit and being Engaged in Community

Scholarship will be reviewed based upon the academic achievement grades in the student's transcript, as required.

Two Letters of Reference are required. Letters of Reference to include :

1. One Letter of Reference in support of *Community Involvement* regarding *Leadership and Citizenship*.
2. One Letter of Reference in support of *Scholarship, Leadership* and/or *Citizenship*.

Deadline for Application is May 1, 2017. Application forms are available on the Village of Lions Bay website and completed applications are to be submitted directly to the Village office, **or** scanned and submitted to brendabroughtonscholarship@telus.net

Funds awarded will be provided to the successful candidate, upon demonstration of registration at a Post Secondary Institution of the student's choosing within eighteen months of graduation.

The BRENDA BROUGHTON SCHOLARSHIP
To be Awarded
To a Graduating Student Residing in the Village of Lions Bay
for
Leadership, Citizenship and Scholarship

The Brenda Broughton Scholarship
Application
Village of Lions Bay Office
Box 141 400 Centre Road
Lions Bay, BC V0N2E0

Scholarship Application Form

Name of Student _____

PO Box Number _____ **Street Address** _____

Telephone _____ **email** _____ **Birthdate** _____

Present School _____

Reference #1 Leadership and Citizenship

Name _____

Letter attached __

Reference #2 Scholarship, Leadership, and/or Citizenship

Name _____

Letter attached __

Transcript or Report Card Copies

Attached __

Statement of student supporting their application

Attached __

Student Signature _____ **Date** _____

Deadline for receipt of application in 2017 is May 1, 2017

The Brenda Broughton Scholarship Application
Village of Lions Bay Office
Box 141 400 Centre Road
Lions Bay, BC V0N2E0